

Guidelines for Zonal Chapter Meeting

PARTICIPATION

All the members of the Society can attend the Zonal Meeting and participate in the symposium. Non-members can also participate subject to their registration as **Associate Member**, for which they have to pay a sum of **Rs. 200.00 as fee. Associate members are not eligible for getting the journal Indian Phytopathology as well as publications for their research papers in the journal.**

- Admission fee (For new members only) : Rs. 100.00
- Annual Membership : Rs. 1000.00 (Rs One Thousand only)
- Annual Student Membership : Rs. 750.00 (Rs Seven hundred fifty only)
- Life Membership fee : Rs. 10,000.00 (Rs. Ten thousands only)

(Life Membership can be paid in maximum three installments within calendar year)

Membership fee collected will not be utilized by the Zonal Chapter. It will be deposited to Indian Phytopathological Society HQ at Delhi.

Details of the meeting (venue, dates, deadline for paper submission, symposium topic etc.) should reach HQ by the end of June, so that it can be included in the First Circular for National Meeting. All Zonal Meetings should be organized before the Annual Meeting of the Society.

Zonal President and Councillor are paid II class Sleeper rail fare + Rs. 100/- DA (Subject to a total of Rs. 500/-) for attending the Annual Meeting of the Society. This is also applicable for mid-term E.C. Meeting, if not claimed from any other sources.

PROF. M.J. NARASIMHAN MERIT ACADEMIC AWARD

Zonal Chapter should organize a contest among the zonal members during their Zonal Chapter's Meeting for preliminary selection of contestants. Only two names from each Zonal Chapter will be recommended by Zonal President for final contest to be held during Annual Meeting of the Society. The age limit for the contestant would be 35 years. Selected contestant will provide an abstract upto 200 words alongwith brief biodata to the Secretary, Indian Phytopathological Society through Zonal President. Abstracts of all the contestants participating in the Annual Meeting will be published in the journal. Society will award a medal to Award recipient and Commendation Certificate to other contestants. Society will publish the paper of awardee. The award recipient will submit full-length paper (as per IPS guidelines) for its publication in

Indian Phytopathology. There is no restriction of the age of co-author, if any. The paper should be submitted on floppy alongwith a hard copy.

All the contestant/recipients should be the member of the Society during the year of presentation. Associate Members are not eligible for contest. The certificate for award will be given only to the person presenting the paper. The contestants will have to give the under mentioned certificate furnishing the age proof and bonafide work done by the contestant, not presented & published earlier.

TO WHOM IT MAY CONCERN

It is to certified that the paper entitled ""
"
 presented for **Prof. M.J. Narasimhan Merit Academic Award** contest for the year
 (.....) pertain to the major work done by the candidate It is
 further certified that the work has not been published and presented for any other
 award till date and contestant is below the age of 35 and member of the Society.

Signature of student

Chairman/Advisor/ Guide of the student

Forwarded by Zonal President/Councillor

PUBLICATION OF ABSTRACTS

The abstracts of the papers actually presented and approved by the Zonal Chapter President will be printed in the Indian Phytopathology. An Evaluation Committee of Zonal Chapter can assist the Zonal President in recommending the good quality abstracts of high standard. The Zonal President/Councillor should then edit the selected abstracts as per IPS format. Please also keep the following points in mind while recommending the abstracts for publications.

- a. Not more than two abstracts of an author/scientist should be submitted for printing.
- b. No author should have more than one senior authorship and an abstract should not have more than four authors.
- c. The abstract should be as per the approved format not exceeding 250 words excluding title, affiliation etc.
- d. All the approved abstracts of the Zonal Meeting should be submitted by the Zonal President/Councillor to the Secretary, Indian Phytopathological Society on a CD alongwith a hard copy.

- f. Brief abstract of the Zonal Presidential Address will be published in the journal free of cost. It should be on CD and be handed over to Secretary, Indian Phytopathological Society during Annual Meeting.

FINANCE & ACCOUNTS

Each Zonal Chapter should maintain an activity register, and open an account in the name of Indian Phytopathological Society 'X' Zone. 'X' will be replaced by the name of the Zonal Chapter as "Northern Zone". This account should be operated jointly by the Zonal President and Councillor. The activity register and Bank Account will be routed at different locations of the zone. In some Zonal Chapters, this activity has already been started last year and therefore, the present Zonal President should contact the previous President of the Zone for the activity register and bank account. The Zonal President and Councillor shall have to generate their own funds for conducting their zonal Chapter Meeting. The Zonal Chapters are requested to raise funds, required to continue the timely publication of the journal and to meet editorial expenses. During the 63rd Annual Meeting and National Symposium on *Perspective in the Plant Health Management*, December 14, 2010, it was discussed and approved by the General Body that **"10% of registration fee of the zonal symposium should be deposited in the Society"**. The assistance received will be duly acknowledged in the forth coming national symposium and audited account of the Society.

The audited statement of the Income and Expenditure account be submitted to IPS HQ by the end of the March. The balance of savings generated during their Zonal Meeting be return to the Society for the improvement of the journal every year

ZONAL CHAPTERS REPORT

The Zonal President/Councillor will be invited to present the zonal report in Executive Council Meeting as well as in the Annual General Body Meeting of the Society.